

**MILAN AREA SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, November 14, 2018**

The regular meeting of the Milan Area Schools Board of Education was called to order by Vice President Heikka at 7:00 p.m. on November 14, 2018.

**Board Members Present:** Moccio, Cislo, Kiger, Landingham, Peacock, Heikka

**Board Members Absent:** Vershum

**Staff Present:** Bryan Girbach, Ryan McMahon, Krista Hendrix, Anne Foor

**Guests Present:** None

**Pledge of Allegiance**

**Public Comments:** None

Motion by Cislo supported by Peacock to approve the consent agenda that includes the minutes of the regular meeting of October 10, 2018, the minutes of the workshop meeting of October 24, 2018, and the approval of payment of bills/reimbursement of expenses. All Ayes. Carried 6-0

Motion by Peacock supported by Landingham to approve the Bond Purchase Ratification Resolution as included in Attachments A1, A2, and A3. All Ayes. Carried 6-0

Motion by Peacock supported by Moccio to appoint the person listed to the teaching position listed at the pay rate listed, effective immediately.

\* Marie Lance - Symons 3rd Grade (\$51,500)

Carried 5-1 (Heikka – No)

The Board discussed the Superintendent's Evaluation Tool.

**Superintendent's Comments:**

**Staff**

- Joyce Bame (MHS Paraprofessional) mother passed away.
- On October 25<sup>th</sup>, Superintendent Girbach hosted the first of three sessions of the 2018-2019 New Teacher Orientation Series. This session focused on the general knowledge about Milan Area Schools and what it means to be a staff member of the district.

**General**

- On November 7th, Aaron Shin, Herb Morelock, Jeremy Davies, and Superintendent Girbach toured the TRAM Manufacturing Plant in Jackson. TRAM is a supplier of Toyota, Ford, and Lexus. We are developing a relationship with the Company with the support of their Vice President of HR, Joe Rine. We hope to grow this partnership in to a mutually beneficial relationship.

- On October 29<sup>th</sup>, the Wellness Committee met to begin the work of reviewing the district's Wellness Policy. The next meeting has been scheduled for December 5<sup>th</sup> from 6:00 to 7:00 PM.
- On October 29<sup>th</sup>, the Sexual Health Advisory Committee (SHAC) held their first of two hearings regarding the addition of instructional materials to support our Health Curriculum. The materials being reviewed are designed to help our special needs students better understand our Health Curriculum. The second hearing will take place during the November 28<sup>th</sup> Board meeting. At that time, the Board will receive a first reading of the materials that will be brought for approval at the December 12<sup>th</sup> Board meeting.

### **Communication**

- The district currently has 753 Twitter followers. That is up 4 from last meeting.
- The district currently has 1,575 Facebook followers. That is up 12 from last meeting.

### **Budget**

- During the months of January and February, following the December Budget Revision, the Board will be discussing facility needs, technology needs, curricular needs, and staff compensation.
- The district is currently working to renew our Copier Lease. Over the past 6 months, we have saved over \$20,000 by purchasing our equipment for a \$1 (at the end of our 4 year lease) and only paying for maintenance. With the current lease incentives available between now and the end of the year, it looks like our new lease will be less expensive than our last 4 year lease. Therefore, it makes sense to enter back into a four year lease.

### **Goal Work**

- The Milan Diversity Team met on November 13<sup>th</sup>. The Team also attended the Second Session of the Advanced Justice Leaders course on that day. The Team is focused on the deliverables of the District/Superintendent Priority. A team Presentation to the Board is being developed based on the District/Superintendent Priority deliverables.

### **Board**

- Congratulations to Kerri Moccio and Kirsten Frait for their successful election to the School Board. Rita and I will be scheduling a New Board Member Orientation Session for Mrs. Frait. The session will be sometime after the Thanksgiving Break.

### **Assistant Superintendent's Report:**

- Assistant Superintendent McMahon reported that the district was awarded funding through the Additional Literacy Instruction Grant. The application is written as a request for funds and Milan received just over \$30,000, which is about 60% of the district's application request. Funds will be used for before/after school support, para-professional intervention, and potentially summer programming for struggling readers in grades K-3.
- Assistant Superintendent McMahon reported that the First Robotics grant application was submitted for the budget amount of just under \$6,500. Grant awards should be

announced quickly, which will help support the start-up of our two elementary programs.

- Assistant Superintendent McMahon shared that MAS recently hosted other school districts for tours of our programs. West Bloomfield and Bloomfield Hills toured the MCIS on 10/26 and 11/6 respectively. On November 13, Paddock Elementary hosted Chelsea schools on a visit of the reading workshop program in our kindergarten classrooms. The Study of Early Literacy Network (SOEL) which consists of elementary literacy instructional staff from Washtenaw and Livingston Counties will be visiting Paddock on 11/15 for the second consecutive year to explore their implementation of literacy instruction.
- Assistant Superintendent McMahon shared that he and a teacher from each building attended the Responsive Teaching Institute today at EMU. The purpose of the institute is to promote culturally responsive instruction. The team attending today from Milan is investigating the program for consideration of larger scale district involvement.

**Board Member Comments:**

- The Board Members shared their experiences while attending the MASB Annual Leadership conference held in Grand Rapids. Board Member Moccio stated that she attended some great sessions and thoroughly enjoyed speaker Nell Duke. Board Member Kiger shared some of the highlights of the sessions she attended. Board Member Heikka spoke of some very well presented sessions. Board Member Cislo stated the best presenter by far was Nell Duke and loved the message she delivered. Board Member Landingham shared comments about several sessions and stated that there were some great take-a-ways from the sessions she attended.

**Public Comments:** None

**Time of Adjournment:** 8:43 p.m.